

RESUME

PERSONAL INFORMATION

Name **Brindusa Dumitrascu**
Telephone **604-783-9727**
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WORK EXPERIENCE

- Dates (from – to) July 2008 – present
- Name and address of employer Hatch Mott MacDonald, Vancouver, BC
- Type of business or sector Engineering
- Occupation or position held Document Control Specialist
Projects worked on: Sea to Sky, Port Mann Highway 1, Neptune Terminals

- Dates (from – to) May 2007 – October 2008
- Name and address of employer MLXjet Media Corp., Vancouver, BC
- Type of business or sector Internet
- Occupation or position held Web / Graphic Designer

- Dates (from – to) October 2006 – July 2007
- Name and address of employer Vestta Whole Health Center, Vancouver, BC
- Type of business or sector Health
- Occupation or position held Receptionist / Administrative Assistant

- Dates (from – to) May 2006 – October 2006
- Name and address of employer Startec Global Communications, Vancouver, BC
- Type of business or sector Communications
- Occupation or position held Customer Service Representative

- Dates (from – to) June 2004 – March 2005
- Name and address of employer Terra Design
- Type of business or sector Internet
- Occupation or position held Web Designer

- Dates (from – to) September 2003 – August 2004
- Name and address of employer Alexandru cel Bun High School
- Type of business or sector Education
- Occupation or position held Computer Science Teacher

- Dates (from – to) November 2002 – August 2003
- Name and address of employer Grigore C. Moisil High School
- Type of business or sector Education
- Occupation or position held Computer Science Teacher

EDUCATION

- Dates (from – to) January 2010 – present
- Name of education institute BCIT, Vancouver
- Level of Education Certificate of Technology
 - Major Civil Engineering
- Dates (from – to) February 2009 – August 2010
- Name of education institute BCIT, Vancouver
- Level of Education Associate Certificate
 - Major Computer Aided Design (CAD) Technology
- Dates (from – to) December 2009
- Name of education institute Ashbrooke Quality Assurance
- Level of Education ISO 9000:2000 Series Foundation Training Course
 - Major Quality Management Systems
- Dates (from – to) October 2002 – September 2004
- Name of education institute Alexandru Ioan Cuza University, Mathematics Faculty
- Level of Education Master of Science
 - Major Mathematics
- Dates (from – to) October 1998 – September 2002
- Name of education institute Alexandru Ioan Cuza University, Mathematics Faculty
- Level of Education Bachelor of Science
 - Major Mathematics-Informatics

PERSONAL SKILLS AND COMPETENCES

Other languages French

Technical skills and competences

- AutoCAD 2010, Civil 3D 2010
- Adobe products: Photoshop, ImageReady
- CorelDraw
- HTML, CSS, Java Script, Flash, DreamWeaver
- Microsoft products: Word, Excel, PowerPoint, FrontPage, Outlook

Other skills and
competences

- Team work
- Ambitious
- Honest
- Sociable

ADDITIONAL INFORMATION

Web sites designed:

- www.revista-amicii.ro
- www.vand-goblen.go.ro
- www.pensiunea-flori-de-bucovina.ro
- www.asocfam.ro
- www.mommiesonmain.com
- www.vesttawholehealth.com
- www.fg-lawns.com
- www.brindusa-design.com